

 <b>Medicaid (CBS) Match</b>	Tracking Number	OM-ASKIT-200-03
	Effective Date	4/15/2015
	Revision Date	N/A
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**1.0 Purpose**

Program has requested that App-Dev run procedure and reports every two weeks (Tuesday's) or upon KHC request.

The Medicaid/CBS process matches KHC clients by Medicaid number with the clients in the CBS system. The results can be matched, no match, or partial match. Depending upon other criteria, the client's application status is determined to be either PENDING or DENIED and the client's record is updated accordingly.

**2.0 Policy**

This procedure is consistent with the FCH policy of providing valued services to program.

**3.0 Definitions**

**CBS** - Central Billing System

**DOB** - Date of Birth

**KHC** - Kidney Health Care

**ASKIT** - Automated System for Kidney Health Information Tracking

**FCH** - Family & Community Health branch of the Application Development Unit

**SA** - System Administrator

**4.0 Persons Affected**

All current and future App Dev and KHC Users will be impacted.

**5.0 Responsibilities**

All current and future App Dev are expected to follow procedure unless authorized revisions are made.

**6.0 Procedures**

**6.1** Through the main ASKIT screen, select **>Tools>Utilities>Batch Update MDC Data>** from the drop down menu.

The stored procedure **PR\_GetMDCBatch** will delete all existing records in the **CBSPatient** table and identify ASKIT clients for matching against the CBS Medicaid data.

**6.2** Using the Sybase Central Processes folder, monitor the session ID that is executing the remote i/o match procedure (requires logging in as a system administrator (sa)).

**6.3** When the status displays “send sleep” use SQL Advantage with a login that has the system administrator role to query the **CBSPatient** table for a count of records where Status is **NULL**.

**6.3.1** If the response is not zero (0), kill the session by right clicking its ID in the Process folder in Sybase Central and selecting delete.

**6.3.2** Return to step 6.3 (above) and start the match again through ASKIT. Repeat until there are no NULL values in the Status column of the **CBSPatient** table.

**6.4** Once each client record in **CBSPatient** has a status, ASKIT begins updating Medicaid history records for those clients using PR\_ProcessMDCBatch1 and PR\_ProcessMDCBatch2.

When PR\_ProcessMDCBatch2 is complete look at the process in Sybase Central it will show status recv sleep and awaiting command.

**6.5** Run the following reports from the SQL located in the **\\DSHSPHSDEV1\Automation\AUTOMATION\SOPs\MedicaidCBS Match\SQL** folder. The SQL for each of the following reports is included in the file named **CBSPartialMatchNumChgOverride.sql**

**Dates are hard-coded**

AS EACH QUERY COMPLETES, copy results into Template in same folder named **CBSPartialMatchNumChgdOverride.xlsx**

Each sheet corresponds to queries listed below. Include the ‘modified’ sql on each page of the results.

- **CBSPartialMatchNumChgdOverride** (usually 0 or few records returned).
- **CBSNumNotChgdOverrideKHC** (current KHC Medicaid data)
- **CBSNumNotChgdOvrCBS** (new CBS data – must run as sa)
- **CBSNumChgdOverride** (usually 0 or few records returned)- give output to KHC Eligibility with a copy of the SQL attached.
- **CBSNumChgdNoOverride** (few records returned)- give output to KHC Eligibility with a copy of the SQL attached
- **MDCEndsDuringMo2**– change “between” dates to current and prior month, excluding the first and last date in each month. Change MDCVsBeginDt to the date the match was last run and Program end date is today.
- **NewMDCNamesNoQTwMedCIm**– (must be run as sa) Give output to KHC Auditor
- **MDCUnder21**– change dates for end date and DOB.
- **MDCinNH**- give output to KHC Eligibility with a copy of the SQL attached.
- **MedicaidTerminations**– change dates to between the last time this report was run and tomorrow’s date.
- **TerminateMedicalElig**- change date to last Medicaid was run.

**6.6** Open Excel and change format to text.

**6.7** Rename each worksheet to report your executing copy/paste results to Excel and copy/paste SQL syntax.

**6.8** Email helpdesk to create FogBugz ticket,

**6.9** Attach file to ticket. Request in ticket edit that this list of people receive distribution of this report and resolve ticket

- Jeremy Triplett
- Thomas Mead
- Stephen Preece

## 7 Revision History

Date	Action	Section
4/15/2015	Original Development	Entire Process